

# Shelsley,s Village Hall Management Committee Meeting Minutes for the 5th December 2017 @ 7.00pm in the Village hall

## Committee Members

Chairman : J Stinton , Vice Chairman : Dave Bates

Bookings & Fund Raising : Carol Smith , Treasurer & Clerk : Terry Smith .

Charity Number 523190

- 1 There were no apologies, Carol Warren was in attendance to discuss business to relay back to the Parish Council.
- 2 Minutes were signed by the chairman as a true record from the meeting dated 31st Oct 2017
- 3 The invoice & booking form sent to the Parish Council was explained to Carol Warren, proof of our reasons was given to Carol to read, Carol took notes & requested as much evidence to be made available for the next Parish Council on the 9th January 2018 which this committee agreed to present. TS/ CW
- 4 Discussed the success of the xmas fair which raised £591 for VH coffers.
- 5 Website site was discussed , finish date not yet known. TS / BH
- 6 No change in obtaining funding, except all relevant paperwork for lottery funding was sent to Richard Timney on the 4th December 2017, we await instructions from RT
- 7 The saving of £250 for insurance by moving to Zurich from Aviva was agreed as a significant saving, must check if it has storm & tempest covered in the policy. JS/TS
- 8 It was agreed the VHMC have 2 monthly meeting in 2018 starting 2nd January, The VHMC meetings will be 1 week ahead of the Parish Council Meetings, VHMC can report the following week any relevant info to the PC , meeting dates to be sent to the Teme Triangle to publicise relevant dates for interested parties. DB/CS
- 10 It was agreed to have Pat Testing carried out every 2.5 years on the recommendation of Richard Timney DB/CS
- 11 The VHMC have notified the Parochial Church Committee, Martley Art Group & the Parish Council of the new hall hire charges for 2018, the charges were explained as being in line with village halls in our area. TS/RT
- 12 Swan fishing have been made aware of the changes being made to car parking charges, £20 per year for each car was requested. TS/DB
- 13 Parking signs have been installed, VHMC to issue membership cards for authorised parking once payment received. TS/CS
- 14 Quotes for the refurb of the car - park & roof was discussed, John Stinton to submit a quote for refurbing the flat roof, and wait until funding in place before commencing the work and not spend any of the reserves of cash we already have, also wait for better weather. JS/TS
- 15 TS was advised to send an invoice to A Smith for DEC 2017 & Jan 2018 rent to SC
- 16 Survey at the xmas fair was discussed as being not a total success. CS/TS

Meeting Closed @ 8.30pm

Next Meeting 2nd January 2018